

 <p>AYJET ANATOLIAN STARS®</p>	<p>AYJET ANATOLIAN STARS AIR TRANSPORTATION AND FLIGHT TRAINING SERVICES INC. ENLIGHTENING TEXT CONCERNING TO APPLICATION FORM</p>	DOCUMENT NO:	DD-035(ENG)
		REVISION NO:	00
		REVISION DATE	05.12.2019

ENLIGHTENING TEXT

As per "Personal Data Protection Law-No: 6698 (PDPL)", your personal data that you provide in your job application are protected by AYJET ANATOLIAN STARS Air Transportation and Flight Training Services Inc. (AYJET).

This information memorandum and declaration of consent is prepared in accordance with Article 10 of PDPL to inform you about the purpose, scope, duration and other matters that might affect you.

AYJET, within its responsibility of data protection, classifies and saves your personal data that you provide according to the purpose of your application (training / job application). AYJET ensures that your personal data are protected and not shared with any person and/or institutions.

In case that you hand deliver your application form, your personal data are collected and stored in the pertinent folders. If your personal data are submitted electronically, they are protected in the pertinent electronic data pool and are kept for one calendar year to be retrieved when needed. As per Article 7 of PDPL, at the end of one calendar year, your personal data are either deleted completely or made anonymous.

You can exercise your rights that are explained in Article 11 of PDPL by filling the "Data Owner Application Form" that is published on our internet address: www.ayjet.aero.

Your rights are as follows:

- a. To learn if your personal data are processed, to request further information if processed,
- b. To learn the purpose for processing your personal data and to learn if they are used as per this purpose,
- c. To learn the third persons/parties in country or outside if your personal data are shared with them,
- d. To request for corrective action in case that your personal data are missing or processed with error,
- e. Requesting your data to be deleted completely and/or made anonymous in case that the reasons to process your personal data are not valid or applicable anymore as per Article 7 of PDPL,
- f. To request an update to be sent to the third persons/parties in case that paragraph (d) and (e) are effectuated,
- g. To challenge/object any adverse condition or situation that results in against you in case of any exclusive analysis of your personal data processed by automatic systems,
- h. To request for compensation for any damages caused by mishandling or misuse of your personal data or processing of them against the law.

All the requests that are submitted properly are responded and finalized by AYJET within 30 days.